

## Client Portal Client Guidance

### Create a password

Follow the link in the email received, you will be prompted to create a password

[Remembrance Pages](#) [Portal Guide](#) [Contact Us](#) [Bereavement Support](#) [Urns and Keepsakes](#)

### Set Password

Passwords must be:

- At least 6 characters long
- Must contain at least one lower case letter
- Must contain at least one upper case letter
- Must contain at least one number

Password

Confirm Password

[Set password](#)

[Funeral Directors](#)

[Terms & Conditions](#)

[Customer Services](#)

[Address](#)

### Login

Once a password has been created, login using your Arrangement Reference, User name and password

[Remembrance Pages](#) [Portal Guide](#) [Contact Us](#) [Bereavement Support](#) [Urns and Keepsakes](#)

### Log in

Please enter your account details and arrangement reference

Arrangement Reference

User name

Password

Remember me?

[Log in](#) [Reset password](#)

[Funeral Directors](#)

[Terms & Conditions](#)

[Customer Services](#)

[Address](#)

The link to create a password only works once, once created go to main website to login to the Client portal

### Your Account

Once logged into the Client portal select 'Your Account' from the main menu

## Account Payments - WAN-73942

You can make payments to the account using the Make Payment button below.

Arrangement Fees		Payment	
Professional Services	£1000.00	13 Apr 2021 Credit Card	Opayo#CCBC9519.5F34-E94A-BCCB-B4925E30C533 £1000.00
Conveyance	£0.00	<b>Total £1000.00</b>	
Barnard	£1250.00	<b>Refunds</b>	
Ashes Casket	£0.00	There are no refunds to this account.	
Limousine	£240.00	<b>Account Balance £2,532.00</b>	
Limousine	£240.00	<b>Make Payment</b>	
Crematorium	£720.00		
Cremation form 4	£82.00		
<b>Total £3532.00</b>			
Surcharges			
There are no surcharges for this account.			

[Funeral Directors](#)

[Terms & Conditions](#)

[Customer Services](#)

[Address](#)

The funeral charges including disbursements are displayed, any payments made and an up to date 'Account Balance'

To make a payment select 'Make Payment', amend the 'Payment Amount' if the full balance is not being paid then select 'Pay Now'

Complete the fields and select 'Pay'

## Make Payment

**Billing Address**

Address Line 1

Town/City

Postcode  United Kingdom

**Card Details**

Card Holder Name

Card Number

Exp MM  Exp YY  CVV






**Pay £2,532.00**

An automatic email receipt is issued and the Funeral Director is notified of your payment